# EVERYDAY MANNERS FOR AMERICAN BOYS AND GIRLS, FACULTY OF THE SOUTH PHILADELPHIA HIGH SCHOOL FOR GIRLS

Published @ 2017 Trieste Publishing Pty Ltd

#### ISBN 9780649509744

Everyday Manners for American Boys and Girls, Faculty of the South Philadelphia High School for Girls by Various

Except for use in any review, the reproduction or utilisation of this work in whole or in part in any form by any electronic, mechanical or other means, now known or hereafter invented, including xerography, photocopying and recording, or in any information storage or retrieval system, is forbidden without the permission of the publisher, Trieste Publishing Pty Ltd, PO Box 1576 Collingwood, Victoria 3066 Australia.

All rights reserved.

Edited by Trieste Publishing Pty Ltd. Cover @ 2017

This book is sold subject to the condition that it shall not, by way of trade or otherwise, be lent, re-sold, hired out, or otherwise circulated without the publisher's prior consent in any form or binding or cover other than that in which it is published and without a similar condition including this condition being imposed on the subsequent purchaser.

www.triestepublishing.com

### **VARIOUS**

# EVERYDAY MANNERS FOR AMERICAN BOYS AND GIRLS, FACULTY OF THE SOUTH PHILADELPHIA HIGH SCHOOL FOR GIRLS



# **EVERYDAY MANNERS**

for

### AMERICAN BOYS AND GIRLS

BY THE

FACULTY OF THE SOUTH PHILADELPHIA HIGH SCHOOL FOR GIRLS

> ILLUSTRATED BY ETHEL C. TAYLOR

Acto Dork

THE MACMILLAN COMPANY

1922

#### PRINTED IN THE UNITED STATES OF AMERICA

## 594538 **C**

COPTRIGHT, 1922, By THE MACMILLAN COMPANY

Set up and electrotyped. Published April, 1922.

Press of J. J. Little & Ives Company New York I find increasing numbers of men and women whose America seems to be the same as mine. . . . But it is true no less that there are many Americas today . . .

In the infancy of our adventure, America is a mystic word. We go forth all to seek America, and in the seeking we create her. In the quality of the search shall be the America that we create.

—Waldo Frank.

If manners make the man, manners are the woman herself; because with her they are the outward and visible token of her inward and spiritual grace, or disgrace, and flow instinctively, whether good or bad, from the instincts of her inner nature . . .

For my part, I should like to make every man, woman, and child whom I meet, discontented with themselves, even as I am discontented with myself. I should like to awaken in them that divine discontent which is the parent, first of upward aspiration, and then of self-control, thought, effort to fulfil that aspiration, even in part.

—Charles Kingsley.

\* 

#### THE EVOLUTION OF THE BOOK

There was to be a parents' reception given by the Freshman Class and the teachers of English were asked to see that the young people not only wrote invitations to their parents, but that they knew how to meet the other social obligations of the occasion. Therefore, invitations were discussed and practiced, along with bits of conversation to "keep any one from feeling embarrassed." Interest spread like wildfire. Even Seniors asked why they weren't being "taught manners" like the Freshmen.

It was a short step then to the conviction that our pupils really wanted suggestions as to conduct on special and other occasions. When we began by letting them discuss what to do at a dance, we could not have stopped had we wished to do so.

A committee was formed and a manual of manners compiled. A second committee undertook to plan how to get it across to the school; and dramatizations, shadowgraphs, and discussions followed. The possibilities of arousing real enthusiasm and interest were apparent. Another committee undertook to amplify the manual, and Everyday Manners is the result. The evolution of the book is obviously a logical and normal story of supply and demand.

#### viii THE EVOLUTION OF THE BOOK

The members of the original Manners Committee were—

Katharine Q. Carpenter, Chairman Amelie Beaudoux Olive Ely Hart Florence M. Lippincott Helen M. Price Minnie E. Schweiker Ruth Wanger Dorothy Wetherald Helen D. M. White

The name of each teacher who wrote even a portion of any chapter has been added to the table of contents. It must be acknowledged, however, that this little book is an example of very real coöperation, and that many have helped in its compilation whose names are not recorded here.

Grateful acknowledgment is made of the splendid work of my fellow editors, Ruth Wanger and Olive Ely Hart.

LUCY L. W. WILSON

South Philadelphia High School for Girls Philadelphia, September, 1921.

## TABLE OF CONTENTS

	FOREWORD	*	٠	Lucy L. W. Wilson	
	PART ONE.	AT	Г.	номе	
HAPTUR					PAGE
	TABLE MANNERS				1
11.	MANNERS IN THE FAMIL	Y	•	Ruth Wanger	14
III.	Introductions			Ruth Wanger	18
IV.	MANNERS WITH OLDER PI	OPI	E		
	-AND SOME OTHER MA	TTE	RS	Ruth Wanger	23
V.	AT THE TELEPHONE (See				
	Business Manners)	£77		Ruth Wanger	26
VI.	IN REGARD TO PRIVATE I				
	ERTY	***		Julia K. Nusbaum .	28
VII.	HAVING A GUEST	• 0	90	Mary Moriarty	31
VIII.	BEING A GUEST	• 125	•	Mary Moriarty	34
IX.	INVITATIONS AND REFI	RESI	I-		
	MENTS			Ruth Wanger	38
X.	ENTERTAINMENT		8	Ruth Wanger	41
	Dress				
	GIRLS AND BOYS				
	GIFTS				
		-			
	PART TWO.	IN	S	CHOOL	
	ASSEMBLY MANNERS .				
XV.	IN THE CORRIDORS .			M. E. Schweiker .	68
	CLASSROOM MANNERS				
XVII.	LUNCH ROOM MANNERS			Minnie E. Schweiker	75
	STUDENT GOVERNMENT				
	Manners in Games .				