

**ANCIENT CLASSICS
FOR ENGLISH
READERS: CICERO**

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Ancient Classics for English Readers: Cicero by W. Lucas Collins

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W. LUCAS COLLINS

**ANCIENT CLASSICS
FOR ENGLISH
READERS: CICERO**

Ancient Classics for English Readers

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REV. W. LUCAS COLLINS, M.A.

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M D C C C L X X I

C. M. H.

1871

I HAVE to acknowledge my obligations to Mr Forsyth's well-known 'Life of Cicero,' especially as a guide to the biographical materials which abound in his Orations and Letters. Mr Long's scholarly volumes have also been found useful. For the translations, such as they are, I am responsible. If I could have met with any which seemed to me more satisfactory, I would gladly have adopted them.

W. L. C.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This includes not only sales and purchases but also the flow of cash and the collection of receivables. Proper record-keeping is essential for determining the true financial position of the business at any given time.

2. A key principle in accounting is the matching principle, which states that expenses should be recorded in the same period as the revenues they help to generate. This ensures that the income statement reflects the true profitability of the business for each period.

3. Another fundamental concept is the accrual basis of accounting. Under this method, transactions are recorded when they occur, regardless of when cash is received or paid. This provides a more accurate picture of the business's performance than the cash basis method.

4. The accounting cycle is a systematic process used to prepare financial statements. It consists of several steps, including identifying the accounting entity, choosing the accounting method, and recording transactions in the journal. Following these steps ensures that the financial statements are prepared consistently and accurately.

5. Finally, it is important to understand the relationship between the different financial statements. The balance sheet shows the company's assets, liabilities, and equity at a specific point in time. The income statement shows the company's revenues and expenses over a period, which directly impacts the equity section of the balance sheet. The cash flow statement provides a detailed view of the company's cash inflows and outflows, which also affects the cash and equivalents line item on the balance sheet.

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