

**TYPOGRAPHIC TECHNICAL
SERIES FOR APPRENTICES -
PART VI. NO. 32: WORD STUDY
AND ENGLISH GRAMMAR**

Published @ 2017 Trieste Publishing Pty Ltd

ISBN 9780649342655

Typographic technical series for apprentices - part VI. No. 32: Word Study and English Grammar by Frederick W. Hamilton

Except for use in any review, the reproduction or utilisation of this work in whole or in part in any form by any electronic, mechanical or other means, now known or hereafter invented, including xerography, photocopying and recording, or in any information storage or retrieval system, is forbidden without the permission of the publisher, Trieste Publishing Pty Ltd, PO Box 1576 Collingwood, Victoria 3066 Australia.

All rights reserved.

Edited by Trieste Publishing Pty Ltd.
Cover @ 2017

This book is sold subject to the condition that it shall not, by way of trade or otherwise, be lent, re-sold, hired out, or otherwise circulated without the publisher's prior consent in any form or binding or cover other than that in which it is published and without a similar condition including this condition being imposed on the subsequent purchaser.

www.triestepublishing.com

FREDERICK W. HAMILTON

**TYPOGRAPHIC TECHNICAL
SERIES FOR APPRENTICES -
PART VI. NO. 32: WORD STUDY
AND ENGLISH GRAMMAR**

TYPOGRAPHIC TECHNICAL SERIES FOR APPRENTICES—PART VI, NO. 32

WORD STUDY
AND
ENGLISH GRAMMAR

A PRIMER *of* INFORMATION ABOUT
WORDS THEIR RELATIONS
AND THEIR USES

BY
Frederick W. Hamilton
FREDERICK W. HAMILTON, LL.D.

EDUCATIONAL DIRECTOR
UNITED TYPOTHETAE OF AMERICA



PUBLISHED BY THE COMMITTEE ON EDUCATION
UNITED TYPOTHETAE OF AMERICA

1918

COPYRIGHT, 1918
UNITED TYPESETTERS OF AMERICA
CHICAGO, ILL.

Rhetoric
Wahr
2-26-29
1901

PREFACE

THIS volume, and those which follow it in Part VI of this series, is a compilation from various sources. The occasion does not call for an original treatise, but it does call for something somewhat different from existing text-books. The books prepared for school use are too academic and too little related to the specific needs of the apprentice to serve the turn of those for whom this book is intended. On the other hand the books for writers and printers are as a rule too advanced for the best service to the beginner. The authors of this Part, therefore, have tried to compile from a wide range of authorities such material as would be suited to the needs and the experience of the young apprentice.

The "Rules for the Use and Arrangement of Words" are taken with some modifications from "How to Write Clearly," Edwin A. Abbott, Boston; Roberts Bros. This is a very excellent little book but is now, I believe, out of print. The tables of irregular verbs are the same as those used in "English Grammar for Common Schools," Robert C. and Thomas Metcalf, New York; American Book Co.

The student is recommended to study some good grammar with great care. There are many good grammars. The one used in the schools in the apprentice's locality will probably do as well as any.

The student should learn to use the dictionary intelligently and should accustom himself to using it freely and frequently.

The student should also learn to use words correctly and freely. There are many good books devoted to the study of words, some of which ought to be easily available. One of the latest and one of the best is "Putnam's Word Book" published by Putnams, New York. It costs about a dollar and a half.

02-21-29
1901

100

101

102

103

104

105

106

107

108

109

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

175

176

177

178

179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

CONTENTS

	PAGE
INTRODUCTION: IMPORTANCE OF THE SUBJECT . . .	1
THE WORD FAMILIES	1
NOUNS	2
ADJECTIVES	5
ARTICLES	8
VERBS	8
PRONOUNS	15
ADVERBS	16
PREPOSITIONS	17
CONJUNCTIONS	17
INTERJECTIONS	18
GENERAL NOTES	18
RULES FOR CORRECT WRITING	20
THE SENTENCE	21
THE PARAGRAPH	21
RULES FOR THE USE AND ARRANGEMENT OF WORDS	22
COMMON ERRORS IN THE USE OF WORDS	24
TABLES OF IRREGULAR VERBS	40
SUPPLEMENTARY READING	47
REVIEW QUESTIONS	48
GLOSSARY OF TERMS	52

100

101

102

103

104

105

106

107

108

109

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

175

176

177

178

179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

WORD STUDY AND ENGLISH GRAMMAR

Importance of the Subject

WORD study and English grammar are important to the young printer for several reasons. In the first place, disregard of the correct use and combination of words is a distinct mark of inferiority and a serious bar to business and social advancement. A man's use of words is commonly taken as a measure of his knowledge and even of his intelligence. Carelessness in this regard often causes a man to be held in much less esteem than he really deserves.

In the second place, it is quite as important that the printer should know something about the words and sentences which he puts on paper as it is that he should know something about the paper on which he puts them, or the type, ink, and press by means of which he puts them there.

In the third place, knowledge of words and their uses is indispensable to correct proofreading which is itself a branch of the printer's craft. A working knowledge of words and their relations, that is, of rhetoric and grammar is therefore a tool and a very important tool of the printer.

This little book is not intended to be either a rhetoric or a grammar. It is only intended to review some of the simplest principles of both subjects, to point out a few of the commonest mistakes, and to show the importance to the apprentice of the careful study and constant use of some of the many books on words, their combinations, and their uses.

The Word Families

All the words in the English language belong to one or another of nine families, each of which family has a special duty. If you will always remember to which family a word belongs and just what that family does, you will be saved from many very common errors. These nine families are: