

**COPY OF RULES AND  
TABLES. REVISED  
1854. NO. 4067**

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**VARIOUS**

**COPY OF RULES AND  
TABLES. REVISED  
1854. NO. 4067**



OXFORD  
FRIENDLY INSTITUTION.

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*No. 4067. Established 1840.*  
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COPY OF  
RULES AND TABLES,  
*Revised 1854.*

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J. MORRELL, JUN., Esq., HIGH SHERIFF.

**MEDICAL ATTENDANT.**

T. J. S. FREEBORN, Esq., BROAD STREET.

**DIRECTORS.**

JOHN COX, ROBERT WICKS, JOHN VENABLES,  
SAMUEL WRAY, JOHN GREEN.

**AUDITORS.**

JOSEPH BARNARD, JOHN WATT.

**SECRETARY.**

—  
OXFORD: PRINTED BY H. ALDEN,  
1854.

All communications to the Registrar of Friendly Societies in England, relating to these Rules, should refer to the Register number on the Rules.

When alterations or amendments are made to the certified or registered Rules of a Friendly Society, two copies "*of the proposed alterations or amendments only*," fairly written or printed, should be sent to the Registrar. Each copy should have the name, &c. of the Society and register number at the beginning; be signed by three Members and the Secretary at the end, and be accompanied with an Affidavit or Declaration made before a Justice of the Peace that in making the Alterations (or Amendments) in the Rules, the Rules of the Society have been complied with.

The form of Affidavit or Declaration can be obtained upon application to the Registrar.



## RULES, TABLES, &c.

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**RULE 1.**—Any male person, from 20 to 35 years of age, residing within the boundaries of the Borough of Oxford, who is in good health, and is engaged in some employment or trade not dangerous or detrimental to health, is eligible to become a Member of this Institution. He must contribute to the Fund, according to the Tables and Rules hereinafter set forth, from which he will be entitled, when free, to receive relief in sickness or disability from accident, and for superannuation, in proportion to the amount of his contribution, together with Medical Attendance and medicines, in conformity with these Rules. He shall also be entitled to £10 at death, with the privilege of receiving one half of the same at the death of his wife, by sending a written application to the Secretary, within ten days afterwards: and no sum shall be paid on death without the production of such certificate of a Surgeon or Coroner, as provided for by 13 & 14 Vict. c. 115. s. 3.

*Table of Monthly Contributions for Benefit in Sickness.*

| AGE.      | To receive<br>8s.<br>per<br>Week. | To receive<br>10s.<br>per<br>Week. | To receive<br>12s.<br>per<br>Week. | To receive<br>14s.<br>per<br>Week. | To receive<br>16s.<br>per<br>Week. | To receive<br>18s.<br>per<br>Week. | To receive<br>20s.<br>per<br>Week. |
|-----------|-----------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| If under  | s. d.                             | s. d.                              | s. d.                              | s. d.                              | s. d.                              | s. d.                              | s. d.                              |
| <b>25</b> | 1 5                               | 1 7½                               | 1 10                               | 2 0½                               | 2 3                                | 2 5½                               | 2 8                                |
| <b>33</b> | 1 6                               | 1 9                                | 1 11½                              | 2 2½                               | 2 5                                | 2 8                                | 2 10                               |
| <b>41</b> | 1 7                               | 1 10                               | 2 1                                | 2 4                                | 2 7                                | 2 10                               | 3 1                                |
| <b>43</b> | 1 8                               | 1 11                               | 2 2                                | 2 5½                               | 2 8½                               | 3 0                                | 3 3                                |

The Contributions of Members must be paid up to the time of their death, and shall be deducted from the death money.

In addition to the monthly contributions, every Member shall pay ninepence upon the death of any other Member; and if the sum to be thereby collected shall not amount to

ten pounds, the deficiency shall be paid out of the Funds of the Institution. And upon the death of any Member's Wife, if the Widower signify to the Secretary within ten days thereafter, his desire to receive five pounds, every other member shall pay to such Widower sixpence; and upon such Widower's own death (being a member) every member at that time shall thereupon pay sixpence, in lieu of ninepence as above mentioned; and if the sum to be collected on either of the last mentioned occasions shall not amount to five pounds, the deficiency shall be paid out of the said Funds. But if the sum to be collected on any occasion shall exceed ten pounds, or five pounds, as the case may be, the surplus shall be added to the Society's Funds.

Provided that if the Funds of this Institution should at any time be reduced to one thousand pounds, the Secretary shall give immediate notice of such reduction to the Trustees. The Trustees shall at the next Annual Meeting make known that a higher scale of payments is required, and that the following scale of payments will be put in force on the next quarterly payment, and will continue in force until the Trustees consider it safe to return to the former scale.

| AGE.      | 8s. |    | 10s. |    | 12s. |    | 14s. |    | 16s. |    | 18s. |    | 20s. |    |
|-----------|-----|----|------|----|------|----|------|----|------|----|------|----|------|----|
| If under  | s.  | d. | s.   | d. | s.   | d. | s.   | d. | s.   | d. | s.   | d. | s.   | d. |
| <b>25</b> | 1   | 7½ | 2    | 0½ | 2    | 5  | 2    | 10 | 3    | 3  | 3    | 8  | 4    | 1  |
| <b>30</b> | 1   | 11 | 2    | 5  | 2    | 10 | 3    | 4  | 3    | 10 | 4    | 4  | 4    | 10 |
| <b>35</b> | 2   | 4  | 2    | 10 | 5    | 3  | 4    | 1½ | 4    | 8  | 5    | 3  | 5    | 9n |

Any member shall be at liberty to reduce the amount of his contribution and sickness pay, providing the same be kept within the range of Tables and Rules, and shall also be allowed to increase the same in like manner, providing he be approved by the Medical Attendant of the Institution and the Directors.

2. Every person intending to become a member of this Institution, must obtain from the Secretary an order for the Medical Attendant of the Institution to examine him, which must be delivered at his house between the hours of 12. 30 and 1. 30; and if approved, the Medical Attendant will sign his certificate, which must be left with the Secretary on the following Friday night, between the hours of seven and nine. He must also appear before the Board of Directors at their



next monthly meeting, and produce a certificate of his birth if required, and answer the question sheet, and if accepted by them he shall immediately pay two shillings and sixpence entrance fee, and sixpence for a copy of the Rules. He must also sign the following Declaration.

"I, residing at  
do hereby declare that I am under years of  
age, and that I follow the employment of a  
and am not afflicted with any periodical complaint, or any  
disorder, and that my earnings are one fourth more than what  
I contribute to receive when afflicted, including any sum I may  
be entitled to receive from any fund or direct claim through my  
being afflicted; and also, that I will conform to and abide by  
all the Rules of this Institution, or submit to the penalties  
therein contained; and should it ever be proved that I have  
made any false statement in this Declaration, I will forfeit all  
claims on this Institution."

"In witness hereof I have hereunto set my hand this  
day of 18 ."

Every person thus admitted will become a Free Member in six Calendar months from the first day of the month in which he appeared before the Directors, and his contributions shall commence from that date.

#### FORM OF ORDER FOR EXAMINATION.

To

Sir, Please to examine the Bearer,  
and certify if he is in good health, and fit to become a Member  
of this Institution.

Secretary.

#### FORM OF MEDICAL CERTIFICATE.

To the Directors of the Oxford Friendly Institution.

I hereby certify that the bearer  
is at the present time in good health, and I find nothing to  
prevent his becoming a Member of your Institution.

Medical Attendant.

3. When any member, through Sickness or Accident (not hereinafter excepted), is rendered incapable of following his daily occupation, and is desirous of receiving benefit, he shall send the following Declaration, signed by the Medical Attendant, to the Secretary, free of expense to the Institution.

## FORM OF DECLARATION ON THE SICKNESS FUND.

"I, \_\_\_\_\_ No. \_\_\_\_\_ in the Books of the  
 OXFORD FRIENDLY INSTITUTION, residing at No. \_\_\_\_\_  
 being afflicted with \_\_\_\_\_ do declare on the  
 Sickness Fund, this \_\_\_\_\_ day of \_\_\_\_\_ 18 \_\_\_\_."

The Declaration on the Sickness Fund must be signed by the Medical Attendant before two o'clock, and received by the Secretary before eight o'clock in the evening, the member shall then be entitled to the Sick Allowance for that day; otherwise his pay will not commence until the following day. On the Declaration being delivered to the Secretary, he shall give the member, or person applying on his behalf, a visiting Sickness Paper.

The member shall send the Sickness Paper to the Secretary on the Friday following, between the hours of seven and nine in the evening, when he shall receive such benefit as he is entitled to, and on every subsequent Friday, until he declares off.

If any irregularity or departure from these Rules be discovered in the conduct of any member while receiving Sickness or Superannuation pay, the Secretary shall, upon receiving information, give such member notice thereof, and direct him to attend [or send some one on his behalf] at the next monthly or Special Board of Directors, who shall hear the case, and decide agreeably to these Rules.

Should any Free Member, contributing for benefit in Sickness, be desirous of receiving medical advice and medicines without declaring on the Sickness Fund, he shall present his last receipt to the Medical Attendant of the Institution, who shall administer to him immediately.

4. When any member, receiving Sickness benefit, residing within the boundaries of the Borough of Oxford, is recovered, he must send by post or otherwise to the Secretary, the following declaration, signed by the Medical Attendant before he recommences his business, or he shall incur the penalties of Rule 8.

## FORM OF DECLARATION OFF THE SICKNESS FUND.

"I, \_\_\_\_\_ a Member of the OXFORD  
 FRIENDLY INSTITUTION, residing at \_\_\_\_\_  
 feeling myself capable of following my employment, do declare  
 off the Sickness Fund after this \_\_\_\_\_ day of  
 18 \_\_\_\_."

5. Every member residing within the boundary of the Borough of Oxford, shall, when afflicted, be attended by the Medical Attendant of the Institution, as often as the nature of his complaint requires, and shall be furnished with such medicines and attendance as may be necessary, free from any charge or expense to the member.

Members residing without the said boundaries, may on personal application to the Medical Attendant, receive advice and medicines free from any charge; or, if he employ the Medical Attendant of the Institution to visit him at his own expense, he shall in that case also be supplied with medicines free of expense.

Any member may employ his Family Doctor at his own expense, who must sign his Sickness paper as required of the Medical Attendant of the Institution, according to Rule 3. He must also permit the Medical Attendant of the Institution to visit him at such time and as often as he may think proper so to do.

6. No member, while receiving benefit in Sickness shall be allowed to go from his home without permission from the Medical Attendant of the Institution, written upon his Sickness Paper. Every Sick member, upon leaving his home, shall leave notice in writing where he is gone, at what time he went out, and when he intends to return, and shall not be from his home before eight o'clock in the morning, nor after eight o'clock in the evening, from the first day of May, till the last day of August, both inclusive, nor before nine o'clock in the morning, nor after sunset at any other time of the year, unless it shall be considered necessary by the Medical Attendant, and specially certified by him in his permission, and shall for every such offence forfeit one week's full pay.

If any member receiving benefit removes from one place of residence to another, he shall give notice thereof in writing to the Secretary of the Institution, within twenty-four hours of such removal, otherwise his sickness pay will be forfeited until such notice is sent to the Secretary.

When any member's complaint is such that his going into the country will be likely to restore his health, the Medical Attendant of the Institution may give him a permission in writing for such time as he may deem necessary; which permission shall be sent to the Secretary of the Institution before the member leaves home, with a Notice in writing of his intended place of abode. Should the member remain in the country longer than the time specified in the permission, he