

**THIRTY-SEVENTH ANNUAL REPORT  
OF THE SECRETARY OF THE STATE  
BOARD OF HEALTH OF THE STATE  
OF MICHIGAN FOR THE FISCAL  
YEAR ENDING JUNE 30, 1909**

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Thirty-Seventh Annual Report of the Secretary of the State Board of Health of the State of Michigan for the Fiscal Year Ending June 30, 1909 by State Board of Health

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# **STATE BOARD OF HEALTH**

## **THIRTY-SEVENTH ANNUAL REPORT OF THE SECRETARY OF THE STATE BOARD OF HEALTH OF THE STATE OF MICHIGAN FOR THE FISCAL YEAR ENDING JUNE 30, 1909**



*Mich. Dept. of Health.*

THIRTY-SEVENTH ANNUAL REPORT

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OF THE

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OF THE

STATE OF MICHIGAN

FOR THE

FISCAL YEAR ENDING JUNE 30, 1909.



BY AUTHORITY

LANSING, MICHIGAN  
WYNKOOP HALLENBECK CRAWFORD COMPANY, STATE PRINTERS  
1910

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing transparency to stakeholders. The text notes that without proper record-keeping, it would be difficult to track expenses and revenues, which could lead to significant financial discrepancies.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps involved in entering data into the accounting system, including the use of standardized codes and descriptions. The document stresses the need for consistency and accuracy in these entries to ensure the reliability of the financial statements.

3. The third part of the document addresses the role of the accounting department in monitoring and controlling the company's financial performance. It describes how the department uses the recorded data to identify trends, detect potential issues, and provide recommendations to management. The text highlights the importance of regular reviews and audits to maintain the integrity of the financial records.

4. The fourth part of the document discusses the impact of these practices on the company's overall success. It explains that accurate financial records are essential for making informed decisions, securing financing, and complying with regulatory requirements. The document concludes by stating that a strong financial reporting system is a key component of a successful business strategy.

Public Health  
gift  
Henry F. Daughan  
8-16-44

LETTER OF TRANSMITTAL.

OFFICE OF THE  
SECRETARY OF THE STATE BOARD OF HEALTH,  
LANSING, MICHIGAN, DECEMBER, 1909.

TO HON. FRED M. WARNER, *Governor of Michigan:*

SIR:--In compliance with the laws of this State, I present to you the accompanying report for the fiscal year ending June 30, 1909.

Very respectfully,

FRANK W. SHUMWAY,  
*Secretary of the State Board of Health.*

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part outlines the various methods and tools used to collect and analyze data. This includes the use of surveys, interviews, and focus groups to gather qualitative information, as well as the application of statistical software for quantitative analysis.

3. The third part of the document details the process of identifying and measuring key performance indicators (KPIs). It explains how these indicators are used to track progress and evaluate the effectiveness of different strategies and initiatives.

4. The fourth part discusses the challenges and limitations of data analysis. It highlights the need for careful interpretation of results and the importance of considering external factors that may influence the data.

5. The fifth part of the document provides a summary of the findings and conclusions. It emphasizes the value of data-driven decision-making and the need for continuous monitoring and evaluation to ensure long-term success.



MEMBERS  
OF THE  
MICHIGAN STATE BOARD OF HEALTH.

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	TERM EXPIRES.
ANGUS McLEAN, M. D., <i>President</i> , Detroit.....	January 31, 1911.
MALCOLM C. SINCLAIR, M. D., <i>Vice-President</i> , Grand Rapids .....	January 31, 1911.
FRANK W. SHUMWAY, M. D., <i>Secretary and Executive Officer</i> , Lansing.....	March 30, 1911.
VICTOR C. VAUGHAN, M. D., Ph. D., Ann Arbor.....	January 31, 1913.
AARON R. WHEELER, M. D., St. Louis.....	January 31, 1913.
CHARLES A. BLAKE, Detroit.....	January 31, 1915.
CHARLES M. RANGER, A. B., Battle Creek.....	January 31, 1915.

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. This section also touches upon the legal implications of failing to maintain such records, which can lead to severe consequences for individuals and organizations alike.

2. The second part of the document delves into the specific requirements for record-keeping, including the types of documents that must be retained and the duration for which they should be kept. It provides a detailed overview of the various categories of records, such as financial statements, contracts, and correspondence, and outlines the best practices for organizing and storing these documents to ensure they are easily accessible and secure.

3. The third part of the document addresses the challenges associated with record-keeping, such as the volume of data generated and the risk of data loss or corruption. It offers practical solutions and strategies to overcome these challenges, including the use of digital storage solutions and the implementation of robust backup and recovery procedures. This section also discusses the importance of regular audits and reviews to ensure the integrity and accuracy of the records.

4. The fourth part of the document focuses on the role of record-keeping in compliance with various regulations and standards. It highlights the specific requirements imposed by different regulatory bodies and provides guidance on how to ensure that all records are maintained in accordance with these requirements. This section also discusses the importance of staying up-to-date with changes in regulations and standards to avoid non-compliance.

5. The fifth and final part of the document concludes by summarizing the key points discussed and reiterating the importance of record-keeping as a fundamental aspect of good governance and operational excellence. It encourages individuals and organizations to take a proactive approach to record-keeping and to view it as a valuable tool for improving efficiency and reducing risk.

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