

**THE RULES AND BY-LAWS OF THE
BOARD OF OVERSEERS OF HARVARD
COLLEGE: TO WHICH IS APPENDED
THE COLLEGE CHARACTER. (NOT
COMPLETE PP.3-55)**

Published @ 2017 Trieste Publishing Pty Ltd

ISBN 9780649265343

The Rules and By-laws of the Board of Overseers of Harvard College: To which is Appended the College Character. (not complete pp.3-55) by Various

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Edited by Trieste Publishing Pty Ltd.
Cover @ 2017

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VARIOUS

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BOARD OF OVERSEERS OF HARVARD
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THE
RULES AND BY-LAWS
OF THE
Board of Overseers of Harvard College:
TO WHICH IS APPENDED
THE COLLEGE CHARTER,
WITH
SUNDRY ACTS AND INSTRUMENTS RELATING TO THE POWERS
AND DUTIES OF THE OVERSEERS.



BOSTON:
J. E. FARWELL & CO., PRINTERS,
No. 37 CONGRESS STREET,
1869.

IN BOARD OF OVERSEERS OF HARVARD COLLEGE,

FEBRUARY 25, 1868.

Resolved. That the Rules and By-Laws of the Board of Overseers as they now stand be printed, and be bound up in the existing books of the Rules, By-Laws, Charter, and other Acts and Instruments relating to the powers and duties of the Overseers, in place of the Rules and By-Laws and their Amendments now in such books, being the first eighteen pages of said books, and the Amendments to the same.

Attest:

NATHANIEL B. SHURTLEFF,

Secretary.

RULES AND BY-LAWS

OF THE

OVERSEERS OF HARVARD COLLEGE.

OFFICERS.

SECTION 1. — The officers of the Board shall be a President and Secretary.

SECT. 2. — The President shall be elected by ballot, at each annual meeting, and shall hold his office for one year, and until his successor is chosen, if he so long continues a member of the Board. When a vacancy exists at any other time, it shall be filled for the remainder of the term. In the absence of the President, a President *pro tempore* shall be chosen by ballot.

SECT. 3. — The Secretary, who may or may not be a member of the Board, shall be

elected by ballot at the annual meeting in the year 1868, and every third year thereafter, and shall hold his office for the term of three years, and until his successor is elected and qualified. When a vacancy occurs at any other time it shall be filled by election for the remainder of the term. In the absence of the Secretary a Secretary *pro tempore* shall be chosen.

MEETINGS.

SECTION 4. — The annual meeting of the Overseers shall be held at Cambridge, on the fourth Tuesday of October. There shall also be a stated meeting at Cambridge, on the first Thursday of June in each year, for the general visitation of the University, and at Boston on the first Thursday after the first day of January, and on the second Thursday of April, at some central place to be selected by the Secretary, unless designated by the Board. Adjourned meetings may be held at such place and time as the Board shall order. Special meetings

will be convened, upon application made to the Secretary in writing, by the President of the Board, by the President and Fellows of the College, or by seven or more Overseers, setting forth the object of the meeting, its time and its place, either in Cambridge or Boston.

SECT. 5. -- Notice of all meetings of the Board, and of all adjournments thereof, shall be given by the Secretary, or in case of his absence, inability or neglect, or of a vacancy in the office, by the President, — the notification of the meeting to specify its time and place, and, if a special one, its object; and to be mailed to the address of each member at least seven days, and published in not less than two newspapers of Boston at least three days, before the time of the meeting. *Provided*, that in the case of a special meeting, alleged in the application therefor to be one of great urgency, notice will be sufficient if mailed four days before the same. *And provided further*, that the Board may, in adjourning from day to day, dispense with notice thereof by the Secretary.

SECT. 6. — The votes and proceedings of the Overseers, with the names of the members present at each meeting, shall be recorded; and the record shall be produced by the Secretary at the Overseers' meetings. At the opening of every meeting, the journal of the preceding meeting shall be read by the Secretary, unless otherwise ordered.

SECT. 7. — The Secretary shall have a list of the Overseers, ready to be produced at any meeting. He shall also acquaint the Presiding Officer, in writing, what Committees have not reported, and what business is by assignment to come before the Board.

SECT. 8. — A quorum of not less than nine members shall be requisite for the transaction of any business, except adjourning, or obtaining the attendance of members.

SECT. 9. — There shall be laid before the Overseers at the annual meeting, by the President of the University, a statement, authenticated by the Treasurer, of the expenses of the Institution during the past College year.

SECT. 10. — There shall always be presented an attested copy of such votes of the Corporation as are laid before the Overseers for their confirmation ; and the Secretary shall from time to time, and as soon as conveniently may be, deliver to the President of the University an attested copy of the votes of the Overseers, to be by him communicated to the Corporation.

SECT. 11. — The Overseers will not receive any votes from the Corporation as to giving degrees on Commencement Day, except such as shall be presented before ten o'clock in the forenoon of that day ; and the grounds and reasons of the Corporation for conferring occasional degrees shall be laid before the Overseers.

SECT. 12. — When the consent of the Overseers shall be asked to a vote of the Corporation electing any person to be an officer of instruction or government or a lecturer in the University, or conferring on any person an honorary degree, the decision shall be by ballot ; except