

**MILITARY AND NAVAL RECOGNITION
BOOK; A HANDBOOK ON THE
ORGANIZATION, INSIGNIA
OF RANK, AND CUSTOMS OF THE
SERVICE OF THE WORLD'S IMPORTANT
ARMIES AND NAVIES**

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J. W. BUNKLEY

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NAVY DEPARTMENT
WASHINGTON

UC 530
B8

October 5, 1917.

TO: LIEUTENANT J. W. BUNKLEY, U. S. NAVY,

SUBJECT: Publication of Article.

1. You are authorized to publish the manuscript submitted this day for scrutiny in accordance with Article 1534 (3) Navy Regulations, 1913.

Joseph Daniels

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PREFACE

The following pages were prepared, not only for those in the Military and Naval Service, but also for the Laymen who, since the beginning of the war, have shown such a keen interest in the uniforms, insignia, and customs of our fighting forces. The information was all obtained from official sources and every effort has been put forth to make it as correct and as complete as possible. Special stress has been laid on the insignia of rank, which has been shown in the most minute detail.

It is hoped that every man, both old and new in the service, will find this volume useful in recognizing the various insignia and uniforms of his own and sister services and of the foreign Armies and Navies, which he meets from day to day.

The chapters on the organization of our Army and Navy, the duties of the officers and men, as well as the composition of the various units, should prove particularly interesting at this time. Those on the customs of the service were written especially for men who have lately entered, or who contemplate entering, the military or naval life and who wish to become familiar with the etiquette and customs peculiar to such a life.

JOEL WILLIAM BUNKLEY.

NAVY YARD, WASHINGTON,
December, 1917.

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CHAPTER I

ORGANIZATION OF THE ARMY BUREAUS AND CORPS

The President of the United States is Commander-in-Chief of the Army and Navy.

The Secretary of War is a civilian appointed by the President, and as head of the War Department, has the care and control of the Army.

The Assistant Secretary of War is a civilian, appointed by the President, who performs the duties assigned to him by the Secretary and by law.

An Act of Congress approved February 14, 1903, established the **General Staff Corps** and created a **Chief of Staff**.

The Chief of Staff is detailed by the President from the Officers of the Army at large not below the grade of Brigadier General.

The Chief of Staff, under the direction of the President and the Secretary of War, has supervision

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of all troops of the Line, of the Adjutant General's, Inspector General's, Judge Advocate General's, Quartermaster's, Subsistence, Medical, and Ordnance Departments, of the Corps of Engineers, and of the Signal Corps. He performs such other military duties as may be assigned to him by the President. The affairs of the Army are administered through the various Bureaus or Departments mentioned above and the General Staff Corps.

The Staff consists of the following:

General Staff Corps.

Adjutant General's Department.

Inspector General's Department.

Judge Advocate General's Department.

Quartermaster's Department.

Subsistence Department.

Medical Department.

Ordnance Department.

Corps of Engineers (except a limited number of battalions attached to the line).

Signal Corps.

Staff Officers shall not assume command of troops unless put on duty under orders which specially so direct, by authority of the President.

Officers of the Medical Departments cannot exercise command except in their own departments.

The duties of the departments and corps enumerated above are as follows:

General Staff Corps. To prepare plans for the National defense.

To prepare plans for the mobilization of all military forces in time of war.

To investigate all questions affecting the efficiency of the Army and its state of preparedness.

To render professional aid and assistance to the Secretary of War and to general and other superior officers.

Adjutant General's Department. To have charge of orders, correspondence and records of the Army.

All orders and instructions emanating from the President, the Secretary of War, the Chief of Staff, or any officer with a command equal to or greater than a brigade, are communicated to troops and individuals in the military service through this department. All records of the War Department relating to the history of every officer and soldier of the Army and to the movements and operations of troops, the records of all appointments, promotions, resignations, deaths, and other casualties are kept in this office.

To prepare and distribute Commissions.

To have charge of the recruiting of the Army.

To have supervision of the pension of the War Department.

Inspector General's Department. To exercise a general observation over all matters pertaining to the efficiency of the Army, the condition and state of supplies of all kinds, of the expenditure of public property and moneys, and the condition of accounts of all disbursing officers, of the conduct, discipline, and efficiency of officers and troops.